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**Patient and Public Involvement and Engagement (PPIE) Strategy 2021-24**

1. **Following best practice and current guidance, CHSS PPIE team will give timely PPIE advice and support to CHSS researchers and students, including (not limited to)**
   * acting as named PPIE contact/lead on research funding bids
   * working with Opening Doors to Research Group (ODRG) members to co-teach PPIE principles and practice
2. **Working with stakeholders in Kent/Medway and Surrey and Sussex, CHSS will share PPIE resources and best practice, including**

* jointly offer a planned rolling training programme for public contributors - affiliated with named organisations; Applied Research Collaborative, Kent Surrey Sussex (ARC KSS) and Clinical Research Network (CRN-KSS)
* Plan and deliver joint events to engage the public, raise awareness of health and social care research and share regional PPIE opportunities

1. **CHSS will promote inclusive opportunities e.g.**

* identify under-represented areas and audiences to diversify PPIE activity.
* design outreach activities to help reduce barriers to involvement
* invite public members to co-facilitate and co-deliver training sessions
* design accessible, clear and meaningful materials across all media, including training sessions
* commit to using only accessible meeting and events venues, and offer online meeting access

1. **CHSS will promote a supportive PPIE culture**

* Emphasise and reinforce importance of PPIE and public experience in research (e.g., induction, research meetings)
* Adhere to ODRG Terms of Reference and Ways of Working, updating as necessary

1. **CHSS will monitor and evaluate PPIE activity**

* Researchers will feed back their experience of PPIE input from ODRG
* members encouraged to annually evaluate their involvement in ODRG
* PPIE Lead and collaboration with the group to act upon findings?

1. **Ensure available resource and budget to effectively support and value PPIE members in line with best practice guidance**

* PPIE Lead to review and update CHSS PPIE payments policy in line with above

1. **CHSS governance to actively support PPIE**

* CHSS Senior Management team to support communication of the PPIE strategy
* ODRG members to review strategy implementation annually

1. **CHSS will increase number and impact of inclusive engagement events and activities**

* Share success stories of PPIE via CHSS newsletter, website and social media
* share information about CHSS events widely within the local community